



Part 3 CRP Parking Lot Questions

Session Dates: April 9-17

System Setup and Chartfields

N/A

Create and Process Budget Journals

N/A

Establish and Maintain Vendors

1. What is the format of the vendor short name field?
 - When creating a vendor online, the short name is not automatically populated.
 - The field is 10 characters long and will accept spaces and special characters.
 - The first 10 characters of the vendor Name 1 are used when automatically creating a vendor from the eVA interface.
 - Whether entered online or interfaced, the numerical suffix (e.g., -001) is automatically populated.
2. Should a One Time vendor be used in cases where a refund is provided to the same student once or twice a year for four years? What if an agency sets up a One Time vendor and then another agency needs to issue a payment to that same vendor?
 - Procedures will need to be developed to outline when to use a One Time vendor.
 - An inactivated One Time vendor cannot be reactivated.
3. In CARS, the only transaction codes available for processing are debits to CASH TRANS IN-FED PASS THRU and credits to CASH TRANS OUT-CASH PASS THRU. Therefore, when funds need to be returned because they were not completely spent by end of the grant or year-end, the transfers look like the refunding agency is sending pass thru money to a sub-recipient instead of returning the money.
 - Cardinal does not use transaction codes. The correct Account (account in Cardinal maps to CARS GLA or GLA/object code, GLA/revenue source) will be used on the voucher.
 - This will not be an issue in Cardinal.

Enter and Process Vouchers

1. Will Cardinal allow the user to create more than one voucher with the same invoice number?
 - Duplicate invoice checking is configured to reject duplicates based upon: Invoice Number, Vendor ID, and Business Unit.

Enter Funds Receipts

1. Will the ALEX report be available? This report is used by Department of Treasury and lists amounts of Electronic Data Interchange (EDI) payments.
 - This information is available in a PDF format. It will be determined if other formats will be available.
2. Will there be an increase in banking fees due to agencies paying each other via EDI instead of IATs?
 - Transaction volume between agencies has been provided to the Department of Treasury staff so they can assess impact on bank fees.

Create and Process Journals

N/A

Period Close

N/A

Process 1099

1. Can One Time vendors be 1099 reportable?
 - Yes, One Time vendor configuration and functionality is the same as that of Regular vendors. The only difference is that One Time vendors are automatically inactivated after a voucher is created.

Process Payments

N/A

Expense Processing

1. If the CIPPS record for the employee ID has more than one bank account, what is sent to Cardinal as the account for employee reimbursements?
 - The NET account in CIPPS is the account that will be brought into Cardinal for processing employee reimbursements.
 - Even if multiple accounts are setup for payroll, only one can be specified as the NET account.